



HOTEL RESERVATION FACT SHEET

Microbicide Trials Network Regional Meeting

October 27-October 31, 2013

Group reservations for the 2013 MTN Regional Meeting have been contracted with The Westin Cape Town Hotel. For the 2013 MTN Regional Meeting the MTN was able to secure two categories of accommodations (Classic and Deluxe room types) at the 2012 group rates at The Westin Cape Town Hotel. A limited number of Classic rooms have added at a reduced rate on a first come basis. Please see below important rate information and details for securing your reservations. **All meeting participants will be responsible for securing their own reservations.**

Meeting Hotel:

The Westin Cape Town Hotel
Convention Square, Lower Long Street
Cape Town, South Africa, 8001
Tel: +27 (0) 21-412-9999
FAX: +27 (0) 86-567-7721
westin.com/grandcapetown

Rates (Classic Room):

R 1,695: Single classic non-smoking room & complimentary breakfast, served in Restaurant Thirty7
R 1,915: Double classic non-smoking room & complimentary breakfast, served in Restaurant Thirty7

Rates (Deluxe King Room):

R 2, 285: Single deluxe king non-smoking & complimentary breakfast, served in Restaurant Thirty7
R 2, 505: Double deluxe non-smoking & complimentary breakfast, served in Restaurant Thirty7

Rates include the Tourism Levy charged at a rate of 1% of the total accommodation revenue.
Rates include complimentary internet access to all in-house guests via a voucher system available from the Front Desk.

How to make reservations:

Reservations will be accepted via calling the hotel directly and identifying the Microbicide Trials Network 2013 Regional Meeting / Reference: 534422.

The FINAL cut-off date for securing reservations at the Westin Cape Town Hotel is **September 27, 2013**. Room rate and availability cannot be guaranteed thereafter. Group accommodation rates are valid seven (7) days pre and post contracted dates based on hotel availability.

PLEASE NOTE: The Westin has specific guidelines and policies for requiring front and back copies of personal credit cards; this is not a request of the MTN.

IMPORTANT NOTE: The Westin Cape Town Hotel will require a deposit for incidentals at time of check-in for all guests. The Westin Cape Town Hotel will require a total of R 500.00 **per day** and must be paid via **credit card or cash**. **NO EXCEPTIONS CAN BE MADE**. The collected deposits will be returned to the delegates on departure if they had no extras to settle.

Check-in time is 15h00 on the day of arrival and check-out time is before 12h00 on the day of departure.

GROUND TRANSPORTATION

All meeting attendees are responsible for arranging their own arrival and departure ground transportation.

If you have any questions, please do not hesitate to contact me.

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